

Follow the SIP Rubric and the SIP Crosswalk when revising SIP.

1. One goal:
By 2013-2014, all students will reach high standards, attaining proficiency or better in English Language Arts and Mathematics
2. Objectives:
 - One objective for each high stakes testing grade for ELA
 - One objective for each high stakes testing grade for Math.
 - Use the Trend Data Calculator to determine expected growth
3. One research-based strategy
 - Response to Intervention
 - Data-driven Decision Making
 - Job-embedded Professional Development
4. One action plan
 - Chronological order
 - Include activities for PD and parental involvement
5. For each PD activity, indicate
 - Initial
 - Follow-up (immediately following initial PD in the Action Plan)
6. Include paras and support staff in PD activities
7. Complete 3 bullets for each activity:
 - Person(s) responsible (name(s) and title(s))
 - Timeline (date(s) and frequency)
 - Targeted audience (teachers, paras...)
8. Assurance pages signed in **blue ink** by all stakeholder
9. Type school name in a footer (to appear at bottom of all pages)
10. Type revision date on front cover
11. Name file: **SIP_School Name_year_mo_da**
12. Submit SIP electronically to Evelyn DiMarco, School Improvement Coordinator
evelyn.dimarco@rsdla.net
13. Submit signature pages in hard copy to Evelyn DiMarco, RSD Room 12-I



**Guidelines for Revising
School Improvement Plan**

