

LDOE New Teacher Support Center to Phase Out

The Louisiana Department of Education New Teacher Support Center, which has supported the LaTAAP program, will be closing effective June 9, 2010. Please be advised that all documents or instruments that may have been housed at the center will no longer be maintained and will not be retrievable after June 9th. Any educators that wish to maintain a paper copy of his/her documents from the New Teacher Support Center should request them prior to this deadline.

Questions about the phasing out of the center should be directed to Mary Ann Harmon at maryann.harmon@la.gov.

CERTIFICATION REMINDER

IF YOU NEED TO RENEW YOUR CERTIFICATION, PLEASE CONTACT JEAN REESE AT LEAST 30 DAYS BEFORE YOUR CERTIFICATE EXPIRES, AT JEAN.REESE@RSDLA.NET OR EXT. 20128. REMEMBER, ALL TEACHERS ARE REQUIRED TO HAVE A VALID, STANDARD TEACHING CERTIFICATE TO TEACH IN THE RSD.

CALENDAR OF EVENTS

UPCOMING PAYROLL DATES

FRIDAY, JUNE 4, 2010

FRIDAY, JUNE 18, 2010

SUMMER SCHOOL SESSION

TUESDAY, JUNE 1-WEDNESDAY, JUNE 30, 2010

Vacancy List Update

All employees seeking a new school-based position in the RSD next year are advised to continue monitoring the school vacancy list throughout the summer. The Human Resources staff works to update the list of school-based vacancies every Friday. The vacancy list can be accessed on the RSD website by clicking on the "Employment" link on our homepage or at the following link:

http://www.rsdl.net/Libraries/Employment_Opportunities/School_Vacancy_List.sflb.ashx.



**Human Resources would like to
congratulate our graduating interns!**

Brandy Lemieux

Bachelor's of Science, Management
University of New Orleans

Shannon Franklin

Masters of Science and Public Health
Tulane University School of Public Health and
Tropical Medicine

CONGRATULATIONS AND BEST OF LUCK!!

Human Resources Department

The directory below is intended to help you better communicate with the central office staff that is here to serve you. If you are in need of assistance from Human Resources, please find your issue on the list below and reach out to the corresponding staff member(s). Contact Molly Horstman at 504-373-6200 ext. 20119 or molly.horstman@rsdla.net with any further questions.

Issue	Contact	Phone Extension*	Email
Benefits Enrollment	Donna Dalton	x20038	donna.dalton@rsdla.net
Certification / NCLB “Highly Qualified” Info	Amber Morgan	x20053	amber.morgan@rsdla.net
	Jean Reese	x20128	jean.reese@rsdla.net
Client Services	Donna Dalton	x20038	donna.dalton@rsdla.net
	Karen Durall	x20055	karen.durall@rsdla.net
	Paul House	x20180	paul.house@rsdla.net
	Ashley Johnson	x20089	ashley.johnson@rsdla.net
Complaints / Grievances / Investigations	David Braud	x20120	david.braud@rsdla.net
	Barbara Sharp	x20116	barbara.sharp@rsdla.net
Drug Tests / Background Checks	Barbara Sharp	x20116	barbara.sharp@rsdla.net
HR-Related Federal Grant Programs	Amber Morgan	x20053	amber.morgan@rsdla.net
Hiring	Michael Galdi	x20076	michael.galdi@rsdla.net
	Cay Kimbrell	x22140	cay.kimbrell@rsdla.net
	Gabrielle Misfeldt	x20033	gabrielle.misfeldt@rsdla.net
Hiring Paperwork	Shirley Guy	x20156	shirley.guy@rsdla.net
Intern Program	Daphney Young	x20005	daphney.young@rsdla.net
Payroll / Time & Attendance	Karen Durall	x20055	karen.durall@rsdla.net
	Ashley Johnson	x20089	ashley.johnson@rsdla.net
Performance Appraisal	Amber Morgan	x20053	amber.morgan@rsdla.net
	Jean Reese	x20128	jean.reese@rsdla.net
Recruitment: New Orleans	Michael Galdi	x20076	michael.galdi@rsdla.net
	Daphney Young	x20005	daphney.young@rsdla.net
Recruitment: Statewide	Michael Galdi	x20076	michael.galdi@rsdla.net
	Tavie Clay-Dowling	x20110	tavie.clay-dowling@rsdla.net
Retirement: Benefits	Zivah Bauman	x20144	zivah.bauman@rsdla.net
Retirement: Refunds	Donna Dalton	x20038	donna.dalton@rsdla.net
	Zivah Bauman	x20144	zivah.bauman@rsdla.net
Special Leaves / Workers’ Comp.	Sherry Pagano	x20104	sherry.pagano@rsdla.net
Stipend Payments	Karen Durall	x20055	karen.durall@rsdla.net
Student-Teacher Program	Daphney Young	x20005	daphney.young@rsdla.net
Unemployment	Barbara Sharp	x20116	barbara.sharp@rsdla.net
Urgent / Unresolved Issues	Debra Adams	x20020	debra.adams@rsdla.net

RSD H.R. Leadership

Executive Director of Human Resources	Executive Director of Human Capital	Director of Human Resources
Sametta Brown	Michael Galdi	Debra Adams
sametta.brown@rsdla.net	michael.galdi@rsdla.net	debra.adams@rsdla.net
x20107	x20076	x20020

*All employees can be reached by calling the RSD at **504-373-6200** and dialing the appropriate extension.

Professional Development Calendar: Summer 2010

Date	Title of Session	Time	Audience	Location	Contact
6/21/10-6/23/10	TAP Summer Institute (TSI)	All day	TAP Leadership Teams	LDOE 1201 N. 3 rd St. Baton Rouge	Janet Carroll 225-342-3376
6/21/10-6/25/10	TAP Core Training	8:30am-4pm	TAP Leadership Teams	Intercontinental Hotel New Orleans	Janet Carroll 225-342-3376
6/28/10-7/1/10	Tulane Advanced Placement Summer Institute	All day	AP Teachers	Tulane Campus	Brian Knighten apsi@tulane.edu
7/12/10-7/15/10	Tulane Pre-Advanced Placement Summer Institute	All day	Pre-AP Teachers	Tulane Campus	Brian Knighten apsi@tulane.edu
7/12/10-7/16/10	Principal Professional Development	TBD	Principals	TBD	Tammy Robicheaux
7/19/10-7/23/10	Master Teacher and Trainer of Trainer Professional Development	TBD	Master Teachers	TBD	Tammy Robicheaux
7/20/10-7/21/10	Principal Professional Development	TBD	Principals	TBD	Tammy Robicheaux
7/26/10-7/30/10	Targeted Audience Professional Development	TBD	TBD	TBD	Tammy Robicheaux
8/2/10-8/6/10	School-Based and Redelivery Professional Development	TBD	TBD	School sites	Tammy Robicheaux
8/9/10-8/11/10	School-Based Professional Development	TBD	TBD	School sites	Tammy Robicheaux

RECOVERY SCHOOL DISTRICT-HUMAN RESOURCES

LOCATION: 1641 POLAND AVENUE, ROOM 1-A

OFFICE HOURS: MONDAY-FRIDAY 8:30AM-4:30PM

PHONE NUMBER: 504-373-6200 EXT. 20156

EMAIL: HR@RSDLA.NET

*** IF YOU HAVE QUESTIONS OR SUGGESTIONS REGARDING THE HR NEWSLETTER, PLEASE CONTACT MOLLY HORSTMAN, EXECUTIVE ASSISTANT FOR HR, AT MOLLY.HORSTMAN@RSDLA.NET.**