

Guide to Master Teacher Application Process

The Recovery School District of New Orleans is now accepting applications for Master Teachers. We are using a comprehensive, research-driven reform model to provide career advancement opportunities for classroom teachers.

PROCESS AND REQUIREMENTS FOR MASTER TEACHER CANDIDATES
<ol style="list-style-type: none"> 1. Submit via email to amber.morgan@rsdla.net the following items (please use the email subject: <u>Master Teacher Application</u>): <ol style="list-style-type: none"> a. Cover Letter b. Resume/<i>Curriculum Vitae</i> c. Reference page with three (3) professional references <ul style="list-style-type: none"> • <i>names</i> • <i>contact information</i> • <i>relationship to applicant</i> d. One essay responding to the following statement: (300 word maximum) <i>“As a Master Teacher, please outline the steps you would take to lead a group of teachers in increasing student achievement.”</i> 2. If moving to the next phase of selection process, submit portfolio to Human Resources at time of scheduled interview. (Portfolio should include: sample lesson plan, sample unit lesson plan, sample assessment tools and actual student achievement data.) 3. Teach a sample lesson to be observed and evaluated by the Selection Committee. (Sample lesson should be a 30 minute lesson in the subject and grade level of your choice.) 4. Complete Master Teacher interview. 5. RSD Selection Committee notifies applicants of their eligibility for hire as a Master Teacher. 6. Principals select Master Teacher from list of eligible candidates. 7. RSD HR extends offers to selected Master Teachers.
<p><u>Job Responsibilities:</u></p> <ul style="list-style-type: none"> • Analyzes school-wide student data as the basis for developing a school plan and identifying student learning goals. • Develops a school academic achievement and assessment plan. • Conducts classroom observations and conferences using the TAP Instructional Rubrics and conduct pre- and post-conferences with the teacher. • Observes and provides peer assistance and coaching toward meeting teachers’ Individual Growth Plans. • Reviews Individual Growth Plans’ goals, activities and outcomes to ensure that goals are aligned with school goals. • Conducts cluster meetings, team teaches with colleagues, demonstrates model lessons and develops and helps to implement curriculum. • Participates in all TAP meetings, trainings and professional development and become a Certified TAP Evaluator. • Oversees groups of teachers in developing goals, providing instructional interventions with proven results, facilitating teacher proficiency with new strategies through classroom-based follow-up and ensuring that the progression of teacher skill development is aligned with changing student learning needs. <p><u>Minimum Qualifications:</u></p> <ul style="list-style-type: none"> • Louisiana Certified and Highly Qualified instructor; Master’s degree preferred. • Minimum of three (3) to five (5) years of successful professional school experience. • Strong background in leadership roles in the school setting. • Demonstrated expertise in content, curriculum development, student learning, data analysis, professional development and mentoring. • Instructional expertise demonstrated through model teaching, team teaching, video presentations and student achievement gains.
<p>For questions about the process, contact Amber Morgan at amber.morgan@rsdla.net or 504-373-6200 x20053.</p>